

Why MS-CIT?



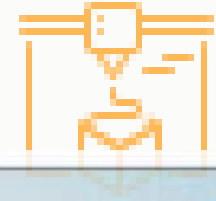
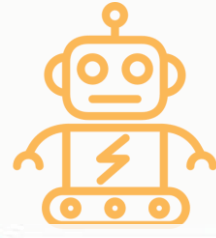
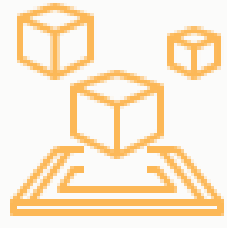
Maharashtra State - Certificate in Information Technology (MS-CIT)

MS-CIT
Maharashtra State-Certificate In
Information Technology



MKCL
Creating a Knowledge Lit World
www.mkcl.org





MS-CIT

आंतरराष्ट्रीय दर्जाचा परिपूर्ण कंप्यूटर कोर्स

आर्टिफिशिअल इंटेलिजन्स (AI) च्या युगात वावरण्याचा आत्मविश्वास!

**MS-CIT ने केली किमया,
दाखवली मला AI ची नवी दुनिया!**

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**Maharashtra Knowledge
Corporation Limited (MKCL) is a
Public Limited Company promoted
by the Department of Higher and
Technical Education, Government of
Maharashtra**



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MKCL was incorporated on August 20, 2001, under the Companies Act, 1956. It has been handed over to the General Administration Department (GAD)

wef. January 05, 2018



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MS-CIT
course is
Designed, Developed, and
Implemented by
Maharashtra Knowledge
Corporation Limited (MKCL)



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MS-CIT

a Popular

IT Literacy,

IT Functionality, &

IT Applicability with AI Awareness

(100+ AI Tools) Course



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MS-CIT

A Rich Learning

Tradition of 25 Years



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Joint Certification by **MSBTE** and **MKCL**



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MS-CIT: Empowering

1.65+ Crore Learners

**From School & College Students to
Professionals Across Every Field**



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1 कोटी 65 लाखांहून अधिक उत्तीर्ण विद्यार्थी



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MS-CIT

Government

Recognized Course



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Maharashtra State-Certificate In
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Essential for entry into Government Service



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**Also Recommended
in Private Jobs**



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Maharashtra State-Certificate In
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Career Ready Course



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Job Ready Course



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Maharashtra State-Certificate In
Information Technology

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**Learner Become
Smarter & Wiser
Simultaneously**



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MS-CIT

course transformed

Users to Smart Users!



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MS-CIT

User to Smart User

Computer
Confidently



Social Media
Effectively



Smartphone
Imaginatively



New Apps
Smartly



Login Access
Securly



MS Office
Professionally



Devices
Efficiently



Virtual Reality
Artfully



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User to Smart User of AI

**Basic Digital Literacy to
Digital Intelligence**



**Internet Browsing to
Intelligent Searching**



**Manual Work to
Automation**



**Passive User to
Active Problem-Solver**



**Digital Citizen to
Responsible AI User**



**Workplace
Readiness**



**Individual Study to
AI-Powered
Collaboration**



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Learn 100+ AI Tools in MS-CIT Course

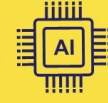


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हम होंगे कामयाब, I और AI साथ साथ !



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Learn 200+ Digital Skills in MS-CIT Course



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डिजिटल युगात कल्पकतेने जगायला शिकवणारा कोर्स!

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MS-CIT

Course Learn through 12

Pillars



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12 Pillars of MS-CIT



**Computer &
Smartphone
Skills**



**Smart Typing
Skills**



Daily Life Skills



**Office
Productivity Skills**



Digital India Skills



**Job-Readiness
Skills**



Study Skills



Coding Skills



**Social Media
Skills**



**Cyber Security
Skills**



**Netiquettes and
Computer
Ergonomics**



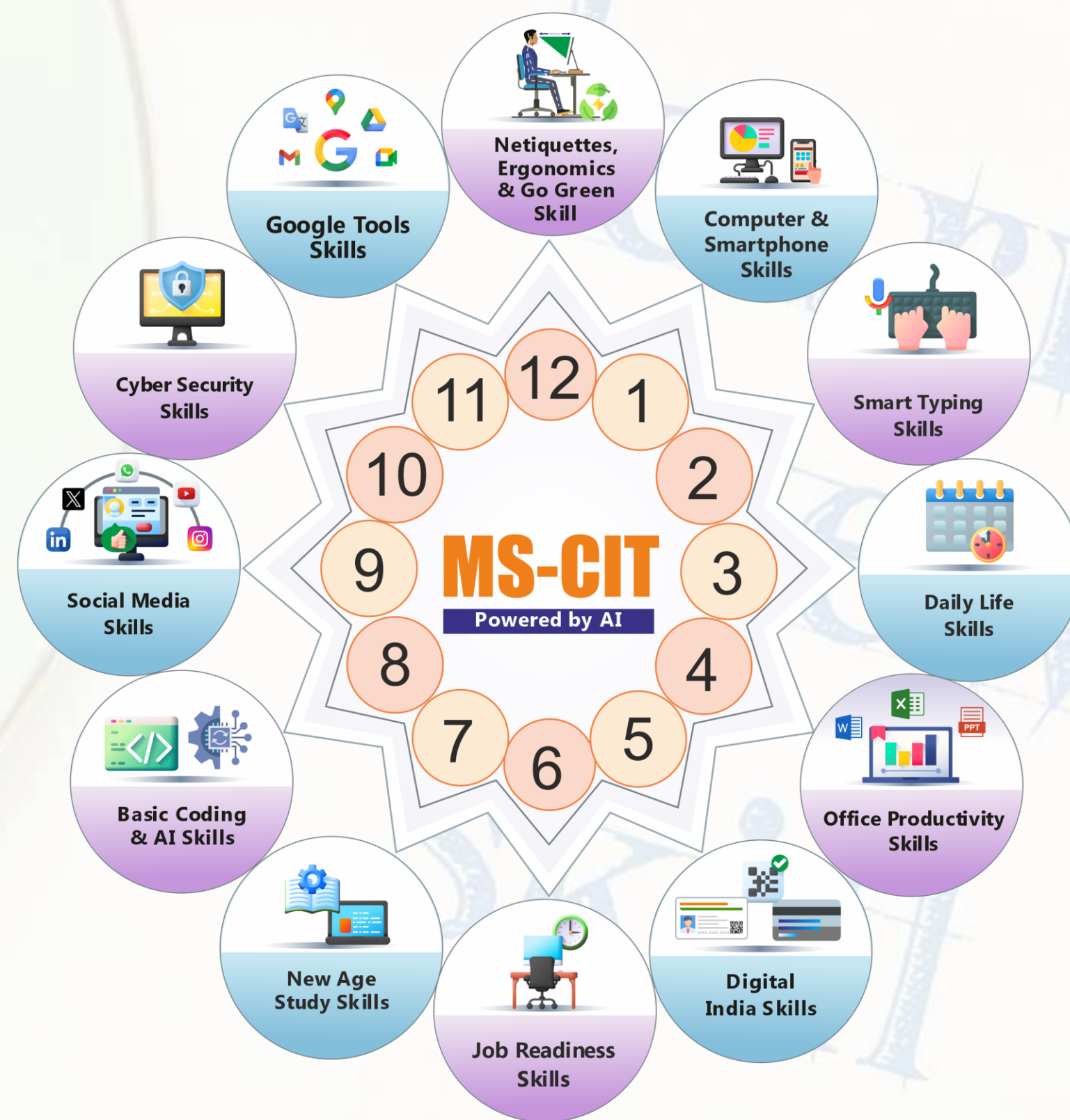
**Google Tools
Skills**



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Pillars of MS-CIT

Computer and Smartphone – Basic User Skills

This topic covers awareness about the life and work of individuals whose inventions and discoveries have made today's world of IT possible and made our life simple, easy and interesting.

Smart Typing Skills

Learner gets an opportunity to learn scientific method of error-free typing along with the use of voice typing while achieving high speed and acceptable as per the industry standards.



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Pillars of MS-CIT

Daily Life Skills

Now-a-days, use of internet, mobile and similar gadgets, and Apps available on them have liberated us. It covers how to make smart use of such various Apps and Websites

Office Productivity Skills

These are the skills that help the Learner work effectively at the workplace by way of smart use of various office automation tools to quickly deliver professionally relevant high quality outputs required



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Pillars of MS-CIT

Digital India Skills

Digital India Skills enable in availing online services effectively and becoming an active and participative citizen e.g.: services like availing passport, Aadhaar card, PAN card, using DigiLocker, etc.

Job-Readiness Skills

Every Learner who is on verge of stepping in to employment, must get his/her basics right so as to be able to grab a job opportunity with success.



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Pillars of MS-CIT

Study Skills

Study Skills helps us to keep up with new technology, and open new learning avenues. e.g.: using various websites/apps for accessing interactive learning objects, virtual labs, TED Talks, Google Scholar etc.

Coding Skills

21st Century Scripting Skills demands ability to understand scripting languages, operate and create various small applications to respond to emerging challenges.



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Social Media Skills

Learners will learn about the different types of social media platforms, how to use them effectively, and how to protect themselves from online threats.

Security Skills

Skills that educate about vulnerabilities while moving around in the cyber world, and best practices for maintaining safety, securing your digital identity.



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Netiquettes and Computer Ergonomics

Netiquettes and Computer Ergonomics is the process of designing or arranging workplaces, products and systems so that they fit the people who use them.

Google Tools Skills

Google Tools Skills is the ability to effectively use Google's suite of applications such as Google Docs, Sheets, Slides, Forms, and Drive to create, collaborate, organize, and share digital content efficiently.



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MS-CIT Course Syllabus

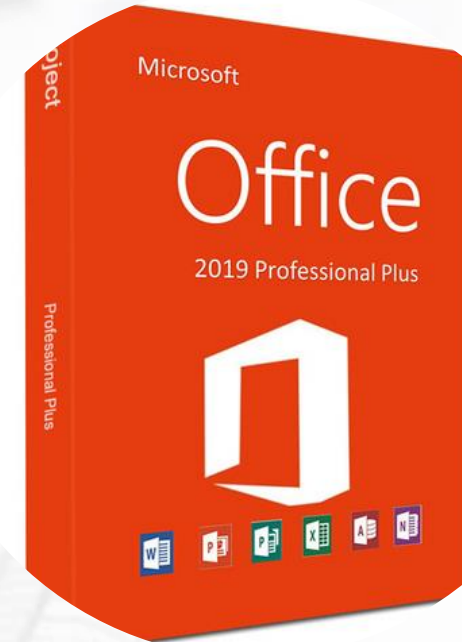
**Introduction to
Computer &
Smartphone**



**Microsoft
Windows 10**



**MS
Office 2019**



**Microsoft
Office 365**



MS-CIT Course Syllabus

**Smart
Typing**



**Google
Workspace**



Gmail



**Introduction to
Coding**



MS-CIT Course Syllabus

Learn 100+ AI Tools in
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MS-CIT Course Syllabus

MS-CIT Syllabus



Introduction to
Computer & Smartphone



Computer &
Voice Typing



Windows 10



Internet /
Chrome



MS Word



MS Excel



MS PowerPoint



Outlook/Gmail



Office 365



Google
Workspace



Mobile Apps



AI Tools



Learn IR 4.0 in MS-CIT



Machine Learning



Big Data



Augmented Reality



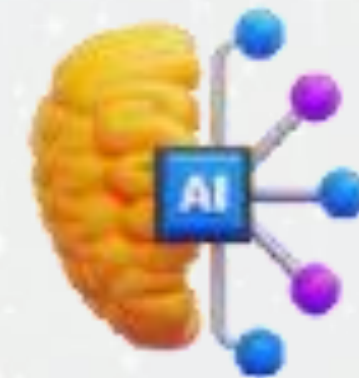
Robotics



Internet of Things



3D Printing



Artificial Intelligence



Virtual Reality

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course Duration

144 Hours

(50 Hours Theory + 50 Hours Lab + 44 Hours Self Study)



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Parity with various International Standards

Microsoft Standards, International Computer Driving License (ICDL), European Computer Driving License (ECDL), National Educational Technology Standards, ISTE Standards, Global Digital Literacy Course Standards, etc



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course is offered through

MKCL's Authorized

Learning Center (ALCs)



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Course Available at 4500+ Authorized Learning Centers (ALCs) in Maharashtra



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ALCs equipped with Upgraded Computer Facilities



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Maharashtra State-Certificate In
Information Technology

MKCL Certified Learning Facilitator available at MS-CIT ALCs



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School ICT Syllabus



Basics of Coding



School Readiness Pillar



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Digital Awareness



Digital Literacy



Digital Mastery



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Digital Freelancing



Digital Employment



Digital Careers



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course available in three

languages

Marathi, English, & Hindi



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course available
@ALC or @Home



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course focus on building the
21st Century Digital Skills



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course focus on

Enhancing the

Employability of Youth



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course focus on

Entrepreneurship Development



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course focus on

Preparing Learners for Emerging Digital Careers



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course focus on

Skilling

Reskilling

Upskilling



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delivered through

ERA

(eLearning Revolution For ALL)

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LOGIN

Not yet enrolled? Enroll Now!



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course Learning

Experience through

ERA



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Personalized ERA Login to each Learner



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Assignments Approach



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Take a Challenge
Take a Bigger Challenge!



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Simulation-based

Assignments



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Do-It-Yourself (DIY)

Approach



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Guided-Do-It-Yourself

Approach



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course Actual

Practice on License

Software Tools



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MS-CIT Software Tools



Google Docs



Google Slides



Google Sheets



Windows 10



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Exam Practice Before

Final Online Exam



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Final Online Exam

under Surveillance

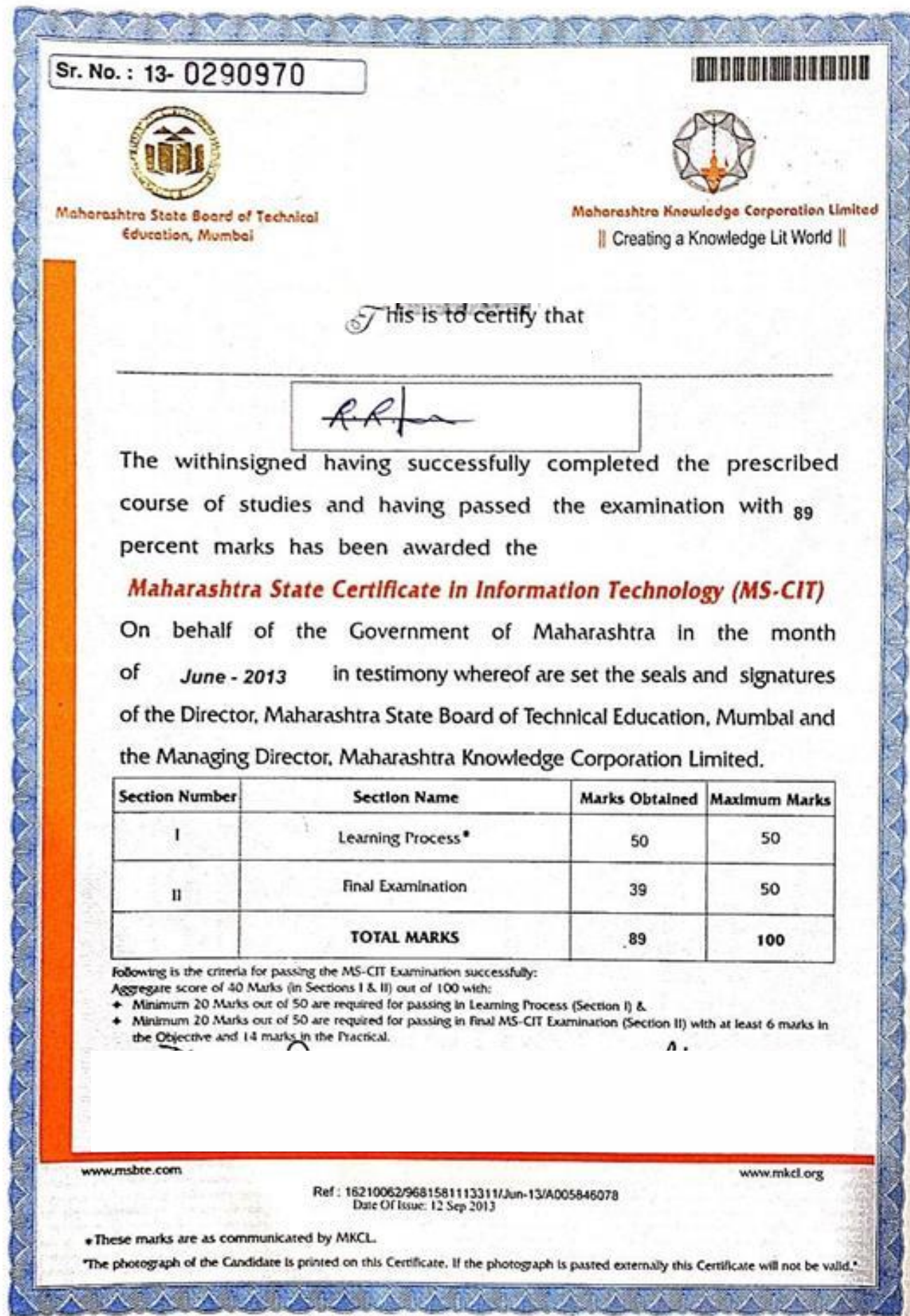


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MKCL Learner App

Additional Facilities for Learner's





MS-CIT Certificate



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World-class Comprehensive Computer Course



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Please visit nearest MKCL ALCs for more details